

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, SEPTEMBER 8, 2016 AT 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Deputy County Attorney
Commissioner of Finance
County Executive's Office
County Executive's Office
Budget
Board of Legislators
Board of Legislators
Secretary
Assistant Secretary

Kevin Plunkett
Michael Kaplowitz
Larry Soule
Jim Robertson
AnnMarie Berg
Katy Delgado
Carl Pagano
Pat Haggerty
Gary Friedman
Allie Restiano
Lisa Mrijaj
Joan Cocciardi

Mr. Plunkett presided.

Mr. Plunkett said, "For the record, has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to this conference room?"

Ms. Mrijaj confirmed that she had done so.

Mr. Plunkett said, "I understand the Budget Director wishes to make a motion."

Mr. Soule said, "I move to add item 19 (OnBase ID #52712) to the agenda. The resolution would authorize the County of Westchester to enter into a "Continuum of Care Program Amendment and Consolidation Agreement" with the United States Department of Housing and Urban Development, which will terminate one grant and consolidate that grant's funding and obligations through January 31, 2017 into a different grant that would then have a new total amount of \$7,402,322. The Commissioners of Community Mental Health and Social Services have advised that despite HUD recently approving this request for consolidation on September 6th, the signed agreement must be returned by September 14th. Accordingly, they seek expedited approval of this agreement."

Mr. Robertson said, "The date September 6th, it was actually approved August 23rd, we didn't receive it until September 6th and that's the need for expedition. Community Mental Health had been advised that something was coming in the mail and had been waiting for it but it did not arrive. Annette Peters-Ruvolo was in charge of this and she got it on Tuesday morning and then the Law department started working with Community Mental Health to prepare this resolution."

Mr. Kaplowitz seconded the motion and it was unanimously approved.

Acquisition & Contract. Minutes of the meeting 9/1/16 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (52564) **CE/Office of Tourism** - Enter into an agreement with Fifteen Degrees, LLC, for the creation and implementation of a digital marketing and media plan to promote tourism in Westchester County from 8/15/15 – 5/31/18, for a total amount not to exceed \$400,000, under the listed terms and conditions.

N. Caputo

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

2. (52595) **CE/Office of Tourism** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with HelmsBriscoe Performance Group, Inc., AZ, for tourism marketing services.

N. Caputo

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

3. (52596) **CE/Office of Tourism** - Retroactively enter into a Film Permit with Universal Television, LLC to utilize portions of the Westchester County Correctional Facility, Valhalla, New York to film the television series entitled "The Path" from 7/27/16 – 7/29/16 with a permit fee of \$22,745.50.

N. Caputo

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

4. (52433) **Board of Elections** - Enter into an agreement with Dominion Voting Systems Corporation for electronic voting machine software maintenance, support and warranty services through New York State Contract Award Number 22659 "NYSOGS Contract Award No. 22659 from 5/1/16 – 4/31/18, in an amount not to exceed \$705,000, under the listed terms and conditions.

LaFayette /Colety

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (52421) **Social Services – WITHDRAWN BY DEPARTMENT.** Request authority to renew an agreement with Century Protective Services Inc. from 10/1/16 – 9/30/17, by increasing the amount by \$667,031.04 for a new total amount not to exceed \$2,977,877.76.

K. McGuire

6. (52575) **Social Services** - Amend an agreement with The Sharing Community, Inc., to operate a shelter located at 1 Hudson Street, Yonkers, for homeless single males from 1/1/16 – 12/31/16, in a total amount not to exceed \$1,270,922, by increasing the amount by \$118,497, for a new total not to exceed amount of \$1,389,419 to cover the additional operational cost for the period from January through June, 2016.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (52578) **Social Service** - Enter into an agreement with the Children's Village, Inc. to provide the BraveLife Intervention-Positive Youth Development Program for a total not to exceed amount of \$66,667 from 6/1/16 – 9/29/16.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

8. (52589) **Community Mental Health** - Amend an agreement with The Guidance Center, Inc. to provide community mental health services, from 1/1/12 – 12/31/16, for an amount not to exceed \$14,710,725, in order to, 1) change the name of the vendor from "The Guidance Center, Inc." to "The Guidance Center of Westchester, Inc.", 2) add to the scope of services of the Agreement the additional services of an outpatient chemical dependence treatment program for adolescents, to be operated in accordance with the requirements of 14 NYCRR Part 822 and all other applicable laws, rules, and regulations, 3) increase the amount by \$250,170, for a new total amount not to exceed \$14,960,895, to pay for the additional services and 4) modify the budget of the Agreement to reflect the new, higher not to exceed amount and allocate funds within the budget.

M. Herceg

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (52573) **Health** - Enter into contract to accept continued funding from the New York State Department of Health for the STD Disease Intervention Services Program Grant from 1/1/17 – 12/31/21, for a not to exceed amount of \$1,045,000.

S. Amler

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

10. (52566) **College** - Amend an agreement with the State University of New York to provide the College with a grant to fund the operation of its Education Opportunity Center for a five-year term from 7/1/16 – 6/30/21, by reflecting the amount payable for the first year of the agreement shall not exceed \$5,510,656, and the total amount for the five year term shall not exceed \$29,897,028.

B. Miles

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (52567) **College** - Amend an agreement with the Yonkers Public Schools to include a P-Tech program for 9th grade students at Riverside High School, commencing 8/1/15 - 8/31/16, for an amount of \$14,875 resulting in a new total not to exceed amount of \$186,893.16.

B. Miles

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

12. (52588) **College** – Contract WCC-16-975 for Replacement of Administration Building Windows, Westchester Community College, Valhalla, New York. Advertise for bids.

B. Miles

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

13. (52580) **Public Safety** - Enter into an agreement with the United States, acting by and through the Department of the Treasury's Internal Revenue Service Criminal Investigation, to which the parties agree to combine investigative efforts for the Financial Crimes Task Force within the IRS-CI'S New York Field Office's Organized Crime Drug Enforcement Task Force, from 4/20/15 – 4/19/17.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (52581) **Public Safety - a)** Enter into one or more Federal Equitable Sharing Agreements with the United States Department of Treasury and the United States Department of Justice ('DOJ'), for the years 2015, 2016, and on an annual ongoing basis thereafter, when and as required by the Treasury and the DOJ, in order to authorize the County to seek and receive an 'equitable share' of asset seizures and forfeitures in which the county plays a role and **b)** To sign and submit, for both currently-outstanding seizures and forfeitures and on an ongoing basis thereafter, such completed request forms as may be required by the United States for each request from the County for its 'equitable share' of an asset seizure and forfeiture in which the County played a role.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (52593) **Public Safety -** Enter into an agreement with the New York State Division of Homeland Security and Emergency Services, to accept a grant in the amount of \$1,323,887 under its FY2016 Urban Area Security Initiative to be used to purchase various communications equipment, Chemical, Biological, Radiological, Nuclear and Explosive response, detection and mitigation equipment, personnel costs, and training services from 9/1/16 – 8/31/19.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (52587) **DPW/Transportation –** Contract No. 11-560 for Boiler and Generator Replacement, Ossining Wastewater Treatment Plant, Ossining, New York. Advertise for bids.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (52548) **DEF –** Contract No. EF-1610 for Internal CCTV and Sonar Inspection of a Portion of The Tarrytown North Intercepting Sewer, Saw Mill Sewer District, Village of Sleepy Hollow, Westchester County, New York. Advertise for bids.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (52563) **DEF -** Contract No. EF-1611 for Replacement of Damaged Existing Insulation and Jacketing on the Emergency Generator Exhaust Silencer and Piping, Mamaroneck Wastewater Treatment Plant, New York. Advertise for bids.

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (52712) **Community Mental Health –** Enter into a "Continuum of Care Program Amendment and Consolidation Agreement" with the United States Department of Housing and Urban Development, which will terminate one grant (NY0480L2T041508) and consolidate that grant's funding and obligations through January 31, 2017 into a different grant (NY0488L2T041508) that would then have a new total amount of \$7,402,322

Herceg/McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 9/9/16


Lisa Mrijaj, Secretary