

**MINUTES OF THE MEETING OF THE
COUNTY OF WESTCHESTER
BOARD OF ACQUISITION AND CONTRACT
HELD ON THURSDAY, JULY 7, 2016 AT 11:00 A.M.**

Deputy County Executive
Chair, Board of Legislators
Budget Director
Deputy County Attorney
Commissioner of Finance
County Executive's Office
County Executive's Office
County Executive's Office Intern
Budget
Board of Legislators
Board of Legislators
Board of Legislators
Board of Legislators Intern
Acting Secretary
A&C Intern

Kevin Plunkett
Michael Kaplowitz
Larry Soule
Jim Robertson
AnnMarie Berg
Katy Delgado
Carl Pagano
Kelly Smith
Pat Haggerty
Greg Casciato
Gary Friedman
Allie Restiano
Christian Gjelaj
Valerie Rodriguez
Ryan Haslauer

Mr. Plunkett presided.

Mr. Plunkett said, "I would like to call the meeting of the Board of Acquisition and Contract of July 7th, 2016 to order. For the record, has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to this conference room?"

Ms. Rodriguez confirmed that she had done so.

Mr. Plunkett said, "The next meeting will be July 14th at 11:00 am. We have adjusted our August schedule; I would ask everybody to please check our website to get the dates for the August meetings. I believe we will be meeting in early August and it will be a couple weeks that we will not be meeting unless there is an emergency to meet then we will reconvene toward the end of August."

Acquisition & Contract. Minutes of the meeting 6/30/16 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (52210) **County Executive - Enter into an agreement with the Westchester Library System to provide continued services to County residents to include Interlibrary Loan, Early Literacy and Youth Job Readiness, Adult Literacy, Career & Educational Counseling Services, Consumer Education on Health and Related Services for those 60+ and Delivery Service from 1/1/16 – 12/31/16, for a not to exceed amount of \$1,000,000.**

K. Plunkett

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

2. (52184) **CE/Office for Women** - Enter into an agreement with El Centro Hispano, Inc. to provide computer classes for Hispanic senior citizens and other adults, from 1/1/16 – 12/31/16 for an amount not to exceed \$40,000.

Astorino/Kaplowitz/Schlaff

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

3. (52200) **CE/Office for Women** - Enter into an agreement with Manhattanville College to accept a permit to use the College's premises and facilities located in the East Room, 2nd floor of Benziger Hall on October 20, 2016 to host the 16th Annual Police Interactive Training Conference on Thursday, October 20, 2016, between 8:00am and 4:00 pm.

R. Schlaff

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

4. (52205) **CE/Office for Women** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Women's Enterprise Development Center, Inc.

Astorino/Kaplowitz/Schlaff

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (52206) **CE/Office for Women** - Enter into an agreement with Women's Enterprise Development Center, Inc., White Plains to provide microenterprise training and assistance to poor and minority women, to assist them in reaching economic self-sufficiency from 1/1/16 – 12/31/16, for an amount not to exceed \$69,400.

Astorino/Kaplowitz/Schlaff

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

6. (52215) **CE/Emergency Services** - Enter into a grant agreement with the New York State Division of Homeland Security to accept Federal funds through the Federal Emergency Management Agency under FY16 Local Emergency Management Grant Program to assist the County in its efforts to sustain its emergency preparedness program from 10/1/15 – 9/30/17, for a total amount not to exceed \$360,526, with the county contributing a 50% matching share of \$360,526 for a total amount of \$721,052.

J. Cullen

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (52345) **Planning –1)** Enter into an agreement with Housing Action Council Inc., its designee or assigns to, to provide funds for the Developer's purchase of a one-bedroom condominium located at 240 Halstead Avenue, Unit 2B, Town of Harrison, from the current owner(s) of record for a not to exceed amount of \$189,000, plus an additional \$10,000 in settlement costs, \$12,000 in in rehabilitation costs and \$22,000 in marketing and property management costs for a total amount not to exceed \$233,000 from 7/15/16 – 7/14/18 and; **2)** provide funding for the acquisition, settlement, marketing, resale, rehabilitation and property management costs for the Property in order to create an affordable ownership home that will Affirmatively Further Fair Housing as set forth in 42 U.S.C. Section 5304(b)(2) and in accordance with the settlement of a lawsuit titled United States of America ex rel. Anti-Discrimination Center of Metro New York, Inc. v. Westchester County, New York, under the listed terms and conditions.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

8. (52315) **Planning -1** Enter into an agreement with Housing Action Council Inc., its designee or assigns to, to provide funds for the Developer to purchase +/-0.53 acre of real property with an existing three bedroom single family home located at 3318 Old Yorktown Road, Town of Yorktown from the current owner(s) of record for a not to exceed amount of \$307,500, plus an additional \$8,700 in expected settlement costs; \$26,800 in marketing and property management costs and \$6,000 in rehabilitation costs for a total amount not to exceed \$349,000, in order to Affirmatively Further Fair Housing from 7/7/16 – 7/6/18; 2) provide funding for the acquisition, settlement, marketing, resale, rehabilitation and property management costs for the Property in order to create an affordable ownership home that will Affirmatively Further Fair Housing as set forth in 42 U.S.C. Section 5304(b)(2) and in accordance with the settlement of a lawsuit titled United States of America ex rel. Anti-Discrimination Center of Metro New York, Inc. v. Westchester County, New York, under the listed terms and conditions.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (52119) **Social Services -** Exercise its fourth option under the agreement with Mount Vernon Neighborhood Health Center, Inc. for the provision of medical screening of assisted homeless families and singles for the assessment of health needs and for determining the degree of employability for singles by extending the agreement for an additional year, commencing on 7/1/16 and ending 6/30/17 for an amount not to exceed \$370,000.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

10. (52121) **Social Services -** Enter into an agreement with the Young Women's Christian Association of White Plains and Central Westchester, Inc., to operate a shelter with a monthly capacity of up to twelve (12) homeless single women recently released from prison through a program known as Awakenings located at 69 North Broadway, White Plains for an amount not to exceed \$119,582, from 7/1/16 – 6/30/17.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (52140) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to amend a 10/16/13 Agreement with Westhab, Inc. to administer a Rental Assistance Program to assist up to 32 families, 33 single adults and 15 two-person households, from 9/1/13 – 8/31/18 in an amount not to exceed \$5,045,000, in order to reduce the term of the agreement by twenty months to a termination date of 12/31/16 and, effective as of 1/1/16, to reduce target population to be served to 20 working families who are over-income to receive Temporary Assistance benefits from the County, but cannot afford to pay rent with their own income; and 6 disabled and/or chronically homeless individuals; and 8 two-person families currently enrolled in the County Shelter System and to reduce the amount of the Agreement to an amount not to exceed \$2,732,150.

K. McGuire

12. (52198) **Social Services** - Retroactively amend a 9/5/13 Resolution to enter into agreements with each of the sixty-three (63) listed training providers for the provision of vocational training services to adult, dislocated workers, and youth pursuant to the provision of Title I of the Workforce Investment Act of 1998, as amended, from 7/1/13 – 6/30/15, for a total aggregate amount not to exceed \$1,161,840, by retroactively increasing the total by \$152,800, for a new total not to exceed amount of \$1,314,640.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

13. (52217) **DPW/Transportation** - Enter into an agreement with the Verplanck Fire District to transfer the ownership of two (2) paratransit vehicles pursuant to the lottery held on 5/18/16 in accordance with Section 131.41 of the Laws of Westchester County. (Agreement No. DOTOP09-16)

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (52216) **DPW/Transportation** - Amend a lease agreement with Airport Mart, Inc. for the operation of food and beverage concessions at the Westchester County Airport, from 7/1/12 – 6/30/17, in order to increase the leased premises in the departure area by approximately 278 square feet to a new total of approximately 336 square feet, for a monthly increase of \$1,459.63 for a new total amount of \$392,515.56.

Pisco/Rodriguez

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (52218) **DPW/Transportation** – Contract No. 12-523 with Foremost Electric Corporation, for Terminal Facilities Lighting Upgrade, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Completed work and Final Contract Amount of \$314,300.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (52219) **DPW/Transportation** – Contract No. 12-524, with Foremost Electric Corporation, for Installation of Air Circulation Fans at the Terminal Building, Westchester Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York. Completed work and Final Contract Amount of \$104,800.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (52220) **DPW/Transportation** – Contract No. 15-557, for Irrigation System Rehabilitation, Dunwoodie Golf Course, Yonkers, New York. Advertise for bids.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (52138) **DEF – Contract No. EF-1608 for Annual Inspection and Repair of Centrifuges (Rotating Assemblies) Including Gearboxes at the Yonkers Joint Wastewater Treatment Plant. Advertise for bids.**

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (52185) **DEF - Amend Agreement No. EF-1509 with Fred A. Cook, Jr., Inc. Buchanan, for the internal inspection of the influent trunk sewers at the Blind Brook Wastewater Treatment Plant, Rye, New York, by extending the term until 8/31/16.**

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (52197) **DEF - Amend a "short form" agreement with Cornerstone Engineering and Land Surveying PLLC for the performance of a soil probe investigation at the Croton Landfill from 2/1/16 – 12/31/16 in an amount not to exceed \$17,000, by 1) expanding the scope of services to include a gas collection evaluation study to determine if the gas vacuum can be restored; and 2) increase the amount by \$4,375, for a new not to exceed amount of \$21,375, in order to compensate Cornerstone for additional services rendered.**

T. Lauro

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.



Valerie Rodriguez, Acting Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 7/8/16


Valerie Rodriguez, Acting Secretary