MINUTES OF THE MEETING OF THE COUNTY OF WESTCHESTER BOARD OF ACQUISITION AND CONTRACT HELD ON THURSDAY, MARCH 31, 2016 AT 11:00 A.M.

County Executive	Robert P. Astorino
Deputy County Executive	Kevin Plunkett
Chairman, Board of Legislators	Michael Kaplowitz
Deputy Budget Director	Lawrence Soule
Deputy County Attorney	Jim Robertson
Commissioner of Finance	AnnMarie Berg
County Executive's Office	Christine Sculti
Budget	Pat Haggerty
Board of Legislators	Francis Corcoran
Board of Legislators	Greg Casciato
Board of Legislators	Gary Friedman
Board of Legislators	Larry Goldstein
Board of Legislators	Allie Restiano
Board of Legislators	Matt Richter
Xerox	Ed Ithier
Xerox	Richard Trapilo
Secretary BAC	Lisa Mrijaj
Assistant Secretary	Joan Cocciardi

Mr. Astorino presided.

Mr. Astorino said, "For the record, has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Mrijaj confirmed that she had done so.

Mr. Astorino said, "I understand that the Budget Director wishes to make several motions."

Mr. Soule said, "I move to add item 18 (OnBase ID# 51612) to the agenda. This resolution would extend the term of a License Agreement with Clear Channel Outdoor, Inc. for the operation and maintenance of Westchester County Bus Shelters for the term April 1, 2011, through March 31, 2016 for three months from April 1, 2016 through June 30, 2016 at an annual License fee of $875,000.00, in order to provide the necessary lead time for a new Licensee to begin providing services."

Mr. Kaplowitz seconded the motion and it was unanimously approved.

Mr. Astorino said, "Your next motion please."

Mr. Soule said, "I move to add item 19 (OnBase ID# 51614) to the agenda. This resolution would amend an agreement with the Yonkers Chamber of Commerce for the provision of Employment Related Program Services for DSS Temporary Assistance Customers for the term April 1, 2013 through March 31, 2016 by extending the term of the contract for one month, to expire on April 30, 2016 at no additional cost to the County."

Mr. Kaplowitz seconded the motion and it was unanimously approved.

Mr. Astorino said, "Your next motion please."

Mr. Soule said, "I move to add item 20 (OnBase ID# 51629) to the agenda. This resolution would authorize the County to enter into a First Amendment to the Playland Management Agreement with Standard Amusements, LLC, in order extend the date that Standard Amusements has to terminate the Playland Management Agreement through and including April 29, 2016."

Mr. Kaplowitz seconded the motion and it was unanimously approved.

Mr. Astorino said, "Your next motion please."

Mr. Soule continued, "I move to add items 21 and 22 (OnBase ID numbers 51635 and 51636) to the agenda. They are related items.

The first resolution would exempt from the Westchester County Procurement Policy the procurement of an agreement with the law firm of Holwell Shuster & Goldberg, LLP for the provision of consultant services to the County of Westchester in connection with the civil matter United States of America, ex rel. Anti-Discrimination Center of Metro New York, Inc. v. Westchester County, New York, and with other related matters as they arise, pursuant to Sec. 3(a)xxi of said Policy.

The second resolution would authorize the agreement with Holwell Shuster & Goldberg, LLP in an amount not to exceed $100,000 at the rates set forth in Schedule A for a term commencing on March 31, 2016 and ending on March 30, 2017."

Mr. Astorino seconded the motion and it was approved by Mr. Soule and Mr. Astorino. Mr. Kaplowitz voted in the negative.

Mr. Astorino said, "Mr. Soule your next motion please."

Mr. Soule said, "I move to add item 23 (OnBase ID# 51637) to the agenda. This resolution would authorize the County to enter into a First Amendment to Agreement No. 15-954 with Woodard & Curran Engineering PA PC in the matter of Engineering Services in connection with Kensico Dam Plaza Reflecting Pool Restoration, Valhalla, New York."

Mr. Astorino seconded the motion and it was unanimously approved.

Acquisition & Contract. Minutes of the meeting 3/24/16 and the SEQR Review for agenda items.

L. Mrijaj

Mr. Astorino moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (51464) **CE/Human Resources** - Enter into an agreement with Abigail Kirsch at Tappan Hill, Inc. to provide catering and event services for an employee awards breakfast to be hosted by the County on June 10, 2016, for an amount not to exceed $12,250.

M. Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

2. (51416) **Information Technology – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with each of thirteen (13) listed parties, to which each party will serve as either the only provider, primary provider, or backup provider for one or more information technology professional consultant services, from 4/1/16 – 12/31/17, for a total aggregate amount not to exceed $7,024,800.

J. McCaffrey

3. (51424) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Xerox Corporation.

J. McCaffrey

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

4. (51425) **Information Technology** - Terminate an existing agreement with Xerox (IT-1244) and enter into Agreement IT-1394 with Xerox Corporation to, **a)** lease to the County digital color printing equipment and provide maintenance therefor, and **b)** lease to the County two (2) scanners and provide maintenance therefor; for a term of five years, commencing upon the termination (IT-1244), for a total amount not to exceed $1,062,470.40, under the listed terms and conditions.

J. McCaffrey

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

5. (51538) **Information Technology –** Amend a license agreement (IT-1372) with American Tower Management, LLC, for the installation of a radio antenna and related equipment on property located in Putnam Valley, New York, in order to increase the license fee to reimburse American Towers a pro rata of property taxes assessed against the property and change the start date of the agreement to a date that will commence on the earlier notice to proceed or 5/31/16.

McCaffrey/Rodriguez

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

6. (51551) **Information Technology –** Amend an agreement (IT-798) with New York SMSA Limited Partnership for the installation of radio antennas and related equipment at a site located at Adams Lane in Pound Ridge, NY, in order to extend the term of the agreement for a period of ten (10) years retroactive to 11/1/11 and expiring on 10/31/21, under the listed terms and conditions.

McCaffrey/Rodriguez

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

7. (51087) **Social Services** - Enter into an agreement with Family Services of Westchester, Inc. to offer the R.E.A.L Parenting Program providing responsible parenting and employability preparedness training services to promote the financial and personal responsibility of non-custodial fathers, from 3/1/16 – 2/28/17, for an amount not to exceed $45,000.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

8. (51402) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with The Mental Health Association of Westchester County, Inc. to operate the Single Homeless Assessment Center at Grasslands to provide comprehensive assessments with an average annual capacity of 3,000 sessions and coordinate plans for treatment, housing and employment for homeless single adults, from 4/1/16 – 3/31/17, in an amount not to exceed $300,000.

K. McGuire

9. (51293) **Social Services** - Amend an agreement with LexisNexis Risk Solutions FL Inc. to provide the County with assistance in conducting enhanced background screenings of those applying for child care, child support, Medicaid, the Supplemental Nutrition Assistance Program and Temporary Assistance through the provision of LexisNexis's Accurint system ("DSS642-13") by, **a)** specifying a new termination date of 5/31/16, **b)** clarifying the precise services to be provided through the new termination date, **c)** increasing the amount by $8,100, to a new amount not to exceed $105,300.

McGuire/McCaffrey

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

10. (51465) **Senior Programs** – Authority to **a)** Amend the agreement with Westchester Library System to provide Medicare Information Services for elderly Westchester County residents 60 years or older under Title III-B of the Older Americans Act, in order to exercise the second of the County's five (5) options to renew the agreement from 1/1/16 – 12/31/16, in an amount not to exceed $17,460 in Federal funds **b)** Amend to incorporate certain "Standard Assurances" including Federal and State revised states, regulations, policies and contract requirements, as mandated by the New York State Office for the Aging.

M. Carpenter

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

11. (51427) **District Attorney** - Enter into a grant disbursement agreement with the Office of Victim Services of the State of New York to provide the County with approximately $3,299.25 to establish a model office to foster the use of the Victim Services Portal from 2/10/16 – 2/9/17.

J. McCarty

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

12. (51466) **DPW/Transportation** - Enter into an agreement with the New York State Department of Transportation ("NYSDOT") for subregional transportation planning services to which NYSDOT will provide up to $536,000 in Federal funds to the County, and with County matching funds up to $134,000, for a total amount of $670,000, from 4/1/16 – 3/31/17.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

13. (51467) **DPW/Transportation** – Contract No. 13-219, with MVM Construction LLC, for Exterior Sealant and Waterproofing, Westchester County Center, White Plains, New York. Approved Change Order No. 1 in the amount of $25,000.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

14. (51468) **DPW/Transportation** - Amend Multi-Phased Agreement No. 06-919 with GHD Consulting Services, Inc. for engineering services in connection with the Blind Brook Wastewater Treatment Plant Performance Maintenance, Rye, New York to provide for additional design and construction administration services for the completion of additional construction work in connection with various performance maintenance upgrades at the plant for a proposal fee of $187,693.47, increasing the total maximum fee to $1,956,393.47 and extending the end date to 12/31/18.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

15. (51469) **DPW/Transportation** – Amend Contract No. 09-514 with Yonkers Contracting Company, Inc. for Biological Nutrient Removal Facilities, New Rochelle Wastewater Treatment Plant, New Rochelle, by extending term of the agreement to 12/31/17.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

16. (51470) **DPW/Transportation** – Contract No. 14-520, with Energy Management of Facilities, Inc. d/b/a EMF, for Upgrade of HVAC Equipment Controls, Public Labs Building, Valhalla Campus, Valhalla, New York. Completed work and Final Contract Amount of $198,675.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

17. (51602) **DPW/Transportation** – Enter into a license agreement with Accredited Limousine Service, LLC, for the operation of a Taxi and Limousine concession in the main terminal building of the Westchester County Airport and to approve the use of Leros Point to Point, Inc., Valhalla and Pondfied Transportation, New Rochelle, as subcontractors, to provide taxi and limousine services when customer demand exceeds fleet availability, from 4/4/16 – 4/3/21, for an amount of $105,126, under the listed terms and conditions. (License Agreement No. WCA 16003)

Pisco/Rodriguez

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

18. (51612) **DPW/Transportation** – Extend the License Agreement with Clear Channel Outdoor, Inc. to provide the necessary lead time for a new Licensee to begin providing services for the operation and maintenance of Westchester County Bus Shelters, from 4/1/11 – 3/31/16 (Contract No. WCT-11BS) for another three months from 4/1/16 – 6/30/16 with an annual License fee of $875,000.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

19. (51614) **Social Services** – Amend an agreement with the Yonkers Chamber of Commerce for the provision of Employment Related Program Services for Temporary Assistance Customers, from 4/1/13 – 3/31/16, by extending the term of the contract for one month, to expire on 4/30/16 to give the vendor time to provide for a transition to new vendors and staff at no additional cost to the County.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

20. (51629) **County Executive** – Enter into a First Amendment to the Playland Management Agreement with Standard Amusements, LLC, by amending paragraph 8 section 1, in order to extend the date that Standard Amusements has to terminate the Playland Management Agreement through and including 4/29/16.

Astorino/O'Connor

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

21. (51635) **County Attorney – OVER BY BOARD OF LEGISLATORS.** Request authority, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the law firm of Holwell Shuster & Goldberg, LLP.

R. Meehan

22. (51636) **County Attorney – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into a consultant agreement with the law firm of Holwell Shuster & Goldberg, LLP, to assist the County in replying to the Monitor's Report regarding Westchester County's compliance with Paragraph 33 (c) of the Stipulation and Order of Settlement and Dismissal in the matter of United States of America, ex rel. Anti-Discrimination Center of Metro New York, Inc. v. Westchester County, New York, and with other related matters as they arise, from 3/31/16 – 3/30/17, for a total amount not to exceed $100,000.

R. Meehan

23. (51637) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Request authority to amend Agreement No. 15-954 with Woodard & Curran Engineering PA PC, for engineering services in connection with Kensico Dam Plaza Reflecting Pool Restoration, Valhalla, New York, with the consultant providing study services associated with this project, for a fee of $55,000, increasing the maximum fee to $468,275. Approval of Biederman Redevelopment Ventures Corp. (Market Analysis Services), NYC, as a subconsultant.

J. Pisco

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

Lisa Mrijaj, Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 3/31/16

Lisa Mrijaj, Secretary