MINUTES OF THE MEETING OF THE COUNTY OF WESTCHESTER BOARD OF ACQUISITION AND CONTRACT HELD ON THURSDAY, JANUARY 14, 2016 AT 11:00 A.M.

County Executive	Robert P. Astorino
Chairman, Board of Legislators	Michael Kaplowitz
Budget Director	Lawrence Soule
Deputy County Executive	Kevin Plunkett
Deputy County Attorney	Jim Robertson
Commissioner of Finance	AnnMarie Berg
County Executive's Office	Christine Sculti
County Executive's Office	Carl Pagano
Budget	Pat Haggerty
Board of Legislators	Greg Casciato
Board of Legislators	Gary Friedman
Board of Legislators	Steve Bass
Board of Legislators	Larry Goldstein
Acting Secretary BAC	Joan Cocciardi
Assistant Secretary	Valerie Rodriguez

Mr. Astorino presided.

Mr. Astorino said, "For the record, has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Cocciardi confirmed that she had done so.

Mr. Astorino said, "It is my understanding that the Budget Director wishes to make a motion."

Mr. Soule said, "I move to add item 30 (OnBase ID# 50437) to the agenda. This resolution would authorize the County to make an application to the New York State Department of Environmental Conservation and agree to participate in a Municipal Sewage System Asset Management Pilot Program, if selected to be part of this program. If the County is selected, NYSDEC will hire an environmental engineering firm to work with the County to develop and begin the implementation of a sewage system asset management plan. The term of the agreement would commence upon selection by NYSDEC and continue for three years, with the County having the ability to "opt-out" of the Program upon written notice to NYSDEC. The resolution would further authorize the County to execute any and all other agreements, if required, to participate in the Program described herein. The County will have no out-of-pocket expenses, but will be required to commit staff resources and provide information."

Mr. Kaplowitz seconded the motion and it was unanimously approved.

Mr. Kaplowitz said, "Mr. County Executive I would like to make a motion to sever item #2, resolution 50020."

Mr. Astorino said, "I will second it."

Mr. Kaplowitz said, "For the record the IMA language on the record again. I read into the record last week."

Acquisition & Contract. Minutes of the meeting 1/7/16 and the SEQR Review for agenda items.

J. Cocciardi

Mr. Astorino moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (49934) **Social Services** - Enter into an agreement with the Westchester Institute for Human Development to provide therapeutic and counseling services such as individual, sibling and group therapy to children in foster care and parenting training services to the birth parents or guardians of these foster children to facilitate and expedite reunification, from 1/1/16 – 12/31/16, in an amount not to exceed $925,000.

K. McGuire

Held Over By Board Of Legislators – 1/7/16

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

2. (50020) **DPW/Transportation** – Request authority to enter into Agreement #15-949, with Woodard & Curran Engineering PA PC, White Plains, for engineering services for the Relocation of Sanitary Sewer Line, Playland Park Bathhouse, Blind Brook Sanitary Sewer District, Rye, New York, to provide construction administration services associated with this project, for a total compensation fee of $96,150, from 1/30/16 – 12/31/18. Approval of SecureTek Solutions, LLC, East Hartford, CT, as a subconsultant.

J. Pisco

Held Over By Board Of Legislators – 1/7/16

Mr. Astorino moved the resolution, which was duly seconded and approved by Mr. Astorino and Mr. Soule. Mr. Kaplowitz voted in the negative.

3. (48822) **CE/Office for Women – OVER BY BOARD OF LEGISLATORS.** Request authority, pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with Pace University.

Astorino/Kaplowitz/Schlaff

4. (50080) **Information Technology** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with The Spectrum Firm, Inc.

J. McCaffrey

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

5. (50081) **Information Technology – OVER BY BOARD OF LEGISLATORS.** Request authority to amend Contract IT-942 with The Spectrum Firm, Inc., for radio frequency engineering and licensing services, by extending the term two years to a new termination date of 12/31/17, with no increase in the not to exceed amount.

J. McCaffrey

6. (50079) **Information Technology** - Amend Agreement IT-1341 with Sprint Spectrum, L.P., to allow relocation of their radio equipment from an existing outside platform area to an existing County owned radio shelter at the Department of Public Safety Headquarters radio site and to allow replacement of their existing equipment on the tower at the site. All other terms and conditions remain the same.

McCaffrey/Mahon

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

7. (48371) **County Attorney –** Renew each agreement with the thirty (30) listed law firms and practitioners to provide legal services and representation to the County, in an "of counsel" capacity to the County Attorney, as needed, in connection with civil litigation in which the County is or may be involved pursuant to the County's liability and casualty self-insurance program, and thereby extend the termination date for each Agreement from 12/31/15 **to** 12/31/16, in the amount of $2,700,000.

R. Meehan

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

8. (50151) **Planning – OVER BY BOARD OF LEGISLATORS.** Request authority to amend an agreement with the Housing Action Council, Inc., for the provision of marketing and property management services for certain properties owned or to be owned by the County, in order to provide for additional services and increase the amount by $500,000, for a new not to exceed amount of $700,000.

E. Buroughs

9. (50162) **Planning** - Enter into an IMDA with the Town of Bedford and Antioch Baptist Church Housing Development Fund Corp., its successor or assign for the construction of certain infrastructure improvements in support of the affordable affirmatively furthering fair housing development to be constructed at 147, 165 and 175 Railroad Avenue, Bedford Hills in the Town of Bedford, in an amount not to exceed $500,000 from Capital Project BPL1A Housing Implementation Funds II and to grant and accept all necessary property rights in connection therewith, to provide twelve (12) fair and affordable rental units that will have rents that are affordable to households with incomes at or below 50% and up to 60% of the Westchester County Area Median Income, commencing upon execution and continue for a term of five (5) years, under the listed terms and conditions.

E. Buroughs

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

10. (50052) **Social Services** - Amend an agreement with the Hospitality Resource Group, Inc., "(HRG") to develop and test a curriculum and related materials under the "Workplace Attributes Initiative" to promote the key workforce attributes that employers seek when hiring employees, from 3/1/15- 2/29/16, for an amount not to exceed $49,000, in order to extend the term to 9/30/16, to enable HRG to complete the testing of the curriculum they created, at no additional cost to the County.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

11. (50086) **Social Services** - Enter into an agreement with Julia Dyckman Andrus Memorial, Inc., to provide Therapeutic and Parent Aide Services for families with children at risk of foster care placement, from 1/1/16 – 12/31/16, for an amount not to exceed $196,550.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

12. (50088) **Social Services** - Enter into an agreement with My Sisters' Place, Inc., to provide advocacy and support services to children and victims of domestic violence referred to My Sisters' Place, Inc., by the Child Protective Services Division of the Department of Social Services, from 1/1/16 – 12/31/16, for an amount not to exceed $285,885.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

13. (50089) **Social Services** - Enter into an agreement with Family Services of Westchester Inc., to provide the Family Preservation Step Down Program, from 1/1/16 – 12/31/16, in an amount not to exceed $160,000.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

14. (50109) **Social Services** - Enter into an agreement with Westchester Jewish Community Services, Inc., to provide mental health case management assessment and collaboration for families with children at risk of foster care placement, from 1/1/16 – 12/31/16, for an amount not to exceed $364,141.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

15. (50120) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with Czerenda's Court Reporting Service, Inc. d/b/a Reporters Transcription Center, to provide specialized transcription services and related services, for an amount not to exceed $76,000, from 2/1/16 – 1/31/17, with the County having the sole option to renew the agreement for up to six (6) one-year terms.

K. McGuire

16. (50135) **Social Services** - Amend an agreement with the Family Service Society of Yonkers to furnish representative payee services for a group of eligible Community Support Services clients who, as a result of chronic mental dysfunction, are unable to manage their own finances, from 1/1/15 – 12/31/15, for an amount not to exceed $205,234, in order to: **a)** extend the term of the Agreement by six (6) months, to a new termination date of 6/30/16, and **b)** increase the amount by $102,617, to a new not to exceed amount of $307,851, to pay for services to be provided during the extended term.

K. McGuire

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

17. (50147) **Labs and Research** - Enter into a grant agreement with the State of New York, acting through its Division of Criminal Justice Services, for the County's Department of Laboratories and Research's Division of Forensic Sciences to participate in the Paul Coverdell National Forensic Sciences Improvement Act, from 10/1/15 – 9/30/16, in an amount not to exceed $21,542.

K. Ashar

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

18. (50148) **Labs and Research** - Enter into a grant agreement with the State of New York for the County's Department of Laboratories and Research's Division of Toxicology to participate in the Paul Coverdell National Forensic Sciences Improvement Act, from 10/1/15 – 9/30/16, in an amount not to exceed $21,542.

K. Ashar

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

19. (50045) **College** - Extend Contract No. WCC-15-260 with Securitas Security Services, USA, Inc., for the provision of uniformed security services, from 1/1/16 – 12/31/16, for a total fee not to exceed $2,200,486, under the listed terms and conditions.

B. Miles

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

20. (50049) **College** - Enter into affiliation agreements with (i) Cortlandt Regional Paramedics; (ii) Peekskill Volunteer Ambulance Corps; (iii) Mohegan Lake Volunteer Ambulance Corps; and (iv) Cortlandt Community Volunteer Ambulance Corps to provide, in conjunction with, but at no cost to the County, a supervised clinical education and instruction program for students in the EMS/Paramedic Program, from 1/1/16 – 12/31/20.

B. Miles

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

21. (50048) **Public Safety** – Contract No. DPS 16-300, for Maintenance Service, Firing Range, 2 Dana Road, Valhalla Campus, Valhalla, New York. Awarded to Low Bidder, GIGI Environmental LLC, Elmhurst, NY, in the amount of $305,274, (1 bid)

G. Longworth

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

22. (50125) **DPW/Transportation** - Enter into Agreement No. 15-960 with Peter F. Gaito Architecture, LLC d/b/a Peter F. Gaito & Associates, White Plains, for architectural and engineering services associated with Interior Rehabilitation, Westchester County Center, White Plains, New York, for a total compensation of $288,642, from 1/31/16 – 12/31/19. Approval of the six (6) subconsultants.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

23. (50126) **DPW/Transportation** - Extend Agreement No. 09-914 with the New York State Department of Transportation, at no additional cost to the County, for the Westchester County Safe Routes to School Public Service Announcement and Outreach Program PIN 8760.44, for an additional one year period, through 12/31/16.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

24. (50127) **DPW/Transportation** - Amend Agreement No. 11-906 with Malcolm Pirnie, Inc., White Plains, for engineering services in connection with the Soil and Vapor Extraction System – Sampling, Analysis, Operations and Maintenance, Westchester County Airport, Hangar E-1, Towns of Harrison and North Castle and Village of Rye Brook, New York, to change the name of the Consultant to Arcadis CE Inc., effective retroactive to 9/23/15.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

25. (50128) **DPW/Transportation** – Amend an agreement with GHD Consulting, Services, Inc., to provide for additional engineering services for the Boiler and Generator Replacement, Ossining Wastewater Treatment Plant, Ossining, for a fee of $106,886, for a new total maximum fee of $836,886, and extending the completion date to 12/31/19. Approved KJM Construction Management, Inc., White Plains, as a subconsultant.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

26. (50129) **DPW/Transportation** – Contract No. 13-213-Rev., with A1 Construction Service, Inc., for Grinding Out Coping Stone Joints and Repointing on all Buildings – Phase II, Port Chester Wastewater Treatment Plant, Port Chester, New York. Completed work and Final Contract Amount of $60,257.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

27. (50130) **DPW/Transportation** – Obtain a proposal and negotiate a fee with LynStaar Engineering, PC, in connection with Electrical Engineering Services for Site Work and Parking Lot Rehabilitation, Westchester County Center, White Plains, New York.
(#15-962)

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

28. (50131) **DPW/Transportation** –Contract No. 14-531, for Dissolved Air Flotation Thickeners and Related Secondary Sludge Handling Equipment, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York. Advertise for bids.

J. Pisco

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

29. (50084) **DEF** – Contract No .EF-1514, for Removal and Disposal of Sewage Sludge from the Ossining, Peekskill, and Port Chester Wastewater Treatment Plants, All Located in Westchester County, New York. Awarded to Low Bidder, H.I. Stone and Son, Inc., Southbury, CT, in the amount of $8,487,180. (3 bids)

T. Lauro

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

30. (50437) **DEF** – Authority to make an application to the New York State Department of Environmental Conservation ("NYSDEC") and agree to participate in a three (3) year Municipal Sewage System Asset Management Pilot Program and agree to the NYSDEC "Guidelines for Participating Municipalities", commencing upon selection, and continuing for a three (3) year term at no out of pocket costs to the County with the County having an option to opt-out of the Program upon written notice to NYSDEC.

T. Lauro

Mr. Astorino moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

Joan Cocciardi, Acting Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 1/14/16

Joan Cocciardi, Acting Secretary

Statement of Michael B. Kaplowitz,

Chairman of the Westchester County Board of Legislators

In 2011 the Westchester County Board of Legislators passed a local law that, among other things, made Board of Legislators' action sufficient to authorize the County Executive to implement Inter-Municipal Agreements – without approval of the Board of Acquisition and Contracts. The local law has subsequently been judicially sustained.

There is today a resolution before the Board of Acquisition and Contracts authorizing the County Executive to enter into Inter-Municipal Agreements.

I will vote for the resolution because I am in favor of the underlying matter. I recognize that the resolution is on the agenda pro forma.

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