MINUTES OF THE MEETING OF THE COUNTY OF WESTCHESTER BOARD OF ACQUISITION AND CONTRACT HELD ON THURSDAY, JANUARY 7, 2016 AT 11:00 A.M.

Deputy County Executive	Kevin Plunkett
Chairman, Board of Legislators	Michael Kaplowitz
Budget Director	Lawrence Soule
Deputy County Attorney	Jim Robertson
Commissioner of Finance	AnnMarie Berg
County Executive's Office	Christine Sculti
County Executive's Office	Carl Pagano
Budget	Pat Haggerty
Board of Legislators	Greg Casciato
Board of Legislators	Gary Friedman
Board of Legislators	Allie Restiano
Board of Legislators	Larry Goldstein
Board of Legislators	Steve Bass
Acting Secretary BAC	Joan Cocciardi
Assistant Secretary	Valerie Rodriguez

Mr. Plunkett presided.

Mr. Plunkett said, "Welcome to the first meeting of the Board of Acquisition and Contract for 2016. Today's date is January 7, 2016. I want to wish everyone a Happy New Year. Great start to the 2016 year, I want to welcome back Chairman Kaplowitz who has been re-designated by his colleagues by a unanimous vote to be the Chairman of the Board of Legislators. Congratulations and we look forward to working with you. Of course back for his seventh year our Budget Director Lawrence Soule. Welcome back. For the record, has the Secretary to the Board gone to the reception area to invite any members of the public who wish to attend today's meeting to come to the conference room?"

Ms. Cocciardi confirmed that she had done so.

Mr. Plunkett said, "I understand that the Budget Director wishes to make a motion"

Mr. Soule said, "I move to add item 33 (OnBase ID# 50189) to the agenda. This is the annual contract with The Legal Aid Society of Westchester County and the Westchester County Bar Association for the period January 1, 2016 to December 31, 2016 in an amount equal to $8,053,543, payable in monthly installments. By this contract, the County will fulfill its State-mandated duty to provide legal counsel to certain indigent persons in accordance with Article 18-B of the New York State County Law."

Mr. Kaplowitz seconded the motion and it was unanimously approved.

Mr. Kaplowitz said, "We have one item that has an IMA #25, I will just put on the record at the beginning of this session the statement. In 2011 the Westchester County Board of Legislators passed a local law that, among other things, made Board of Legislators' action sufficient to authorize the County Executive to implement Inter-Municipal Agreements – without approval by the Board of Acquisition and Contracts. The local law has subsequently been judicially sustained. Today there is a resolution before the Board of Acquisition and Contract authorizing the County Executive to enter into Inter-Municipal Agreements. I will vote for the resolution because I am in favor of the underlying matter but recognize that the resolution is on the agenda pro forma and furthermore, I believe there is continued appeals and judicial action that we are awaiting, in the spirit of that just to put this on as our statement."

Mr. Plunkett said, "Note for the record the statement of the Chairman. We will have that statement be a continuing part of our record pending the decision of our Appellate Court which was referenced by our Chairman. This matter is in appellate litigation at the present time and until we get guidance from the Appellate Court we are going to continue working together as we have."

Mr. Plunkett continued, "I think at the last meeting the County Executive did acknowledge the passing of JoMary Vieira our long time Secretary to the Board of Acquisition and Contract, it is a big loss for us, but I want to thank Joanie and Val publicly for all you did while Jomary was ill and certainly what you have done in the last few weeks. Thank you for all you have done and that goes to the entire staff, for all the teams that we work with, you deserve it."

Acquisition & Contract. Minutes of the meeting 12/22/15 and the SEQR Review for agenda items.

J. Cocciardi

Mr. Plunkett moved to receive and file the foregoing minutes and SEQR review, which were duly seconded and approved.

1. (50004) **CE/Emergency Services** - Enter into a multi-party Municipal Mutual Aid and Assistance Agreement with Suffolk County, Nassau County, the City of New York, the City of Yonkers and the Port Authority of New York and New Jersey for the purpose of coordinating the sharing of Major Emergency Transportation Unit program resources, personnel and equipment in the event of a local disaster or other emergency for a five (5) year term commencing upon execution of the Agreement by all parties.

J. Cullen

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

2. (50011) **CE/Emergency Services** – Contract No. DES 15-070015 for County Emergency Operations Center Audio/Visual System Maintenance and Service, Hudson Valley Transportation Management Center, 200 Bradhurst Avenue, Hawthorne, NY. Awarded to Low Bidder, HB Communications, Inc., Hawthorne, in the amount of $144,764. (2 bids)

J. Cullen

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

3. (49880) **Board of Elections** - Enter into an agreement with East Side Movers, Inc., for moving and storage services of lever voting machines, from 1/1/16 – 12/31/18, in an amount not to exceed $30,000.

Lafayette/Colety

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

4. (49825) **Information Technology** - Enter into a grant agreement with the State of New York to provide up to $34,440 for the Active Records Project (Grant Project Number 05801-16-6019), from 7/1/15 – 6/30/16, for a total not to exceed amount of $34,440.

J. McCaffrey

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

5. (49826) **Information Technology** - Enter into Agreement (IT-1377) with the New York State Industries for the Disabled, Inc., to digitally image property acquisition maps, real estate files, and index cards that are historically significant and used regularly for litigation purposes and when conducting County real estate transactions, in order to reduce future wear and tear on the records through handling, and eliminate risk of loss from misfiling or loss by disaster or theft, from 1/1/16 – 6/30/16, for a not to exceed amount of $24,250. Approval of Imaging and Microfilm Access, Bohemia, NY, as a subcontractor.

J. McCaffrey

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

6 (49915) **Planning** - Amend the agreement with Hastings-on-Hudson Affordable Housing Development Fund Company, Inc., to provide grant funds through the New York State Affordable Housing Corporation's Affordable Homeownership Development Program, for a portion of the rehabilitation costs and/or closing costs for the purpose of creating three affordable affirmatively furthering fair housing homeownership units at 52 Washington Avenue in the Village of Hastings-on-Hudson, in order to extend the term to end on 5/30/16.

E. Buroughs

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

7. (49973) **Labs and Research** - Enter into an agreement with Microbac Laboratories, Inc., for the provision of environmental laboratory analyses of water samples, on an as-needed basis, from 1/1/16 – 12/31/16, in an amount not to exceed $35,000.

K. Ashar

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

8. (49933) **Social Services** - Enter into an agreement with North American Family Institute, Inc., to provide the Parenting with Love and Limits Program Front End Prevention to include group therapy, family therapy and case management services for children between the ages of 10 and 17 who are at risk of foster placement due to their behavior and at risk of a Person in Need of Supervision petition, from 1/1/16 – 12/31/16, for an amount not to exceed $388,018.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

9. (49934) **Social Services – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into an agreement with the Westchester Institute for Human Development to provide therapeutic and counseling services such as individual, sibling and group therapy to children in foster care and parenting training services to the birth parents or guardians of these foster children to facilitate and expedite reunification, from 1/1/16 – 12/31/16, in an amount not to exceed $925,000.

K. McGuire

10. (49935) **Social Services** - Enter into agreement with eight (8) licensed consultants as listed in Schedule "A" to provide psychological testing and evaluations, psychiatric evaluations, sibling consults, fire setting evaluations, safety assessments, court ordered psychotherapy, functional capacity assessments to uninsured or under insured parents and children as well as vulnerable adults upon referral from the Department's Child Protective Services, Preventive Services, Foster Care Services as well as Protective Services for Adults Programs, from 1/1/16 – 12/31/16, in an aggregate amount not to exceed $317,000, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

11. (49769) **Social Services** - Enter into an agreement with the Children's Village, Inc., to provide a Multi-Systemic Therapy Program, a community-based intensive case management program for families with adolescents involved with Persons-In-Need of Supervision Diversion, from 1/1/16 – 12/31/16, for an amount not to exceed $855,360.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

12. (49770) **Social Services** - Enter into an agreement with the Children's Village, Inc., to provide crisis respite care and services at the Runaway and Homeless Youth Shelter to youth at risk of foster care placement, from 1/1/16 – 12/31/16, for an amount not to exceed $393,173, under the listed terms and conditions.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

13. (49893) **Social Services** - Enter into an agreement with Westchester Institute for Human Development to promote the well-being and stability of children in foster care by conducting assessments of initial foster home placements and replacements as well as individualized evaluations that assist in the early detection of service needs of children in foster care, the foster families as well as birth families, from 1/1/16 – 12/31/16, in an amount not to exceed $558,243.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

14. (49894) **Social Services** – Enter into an agreement with Family Services of Westchester, Inc., to provide Intensive Home-Based Family Preservation Services to families with children at risk of foster care placement, from 1/1/16 – 12/31/16, for an amount not to exceed $359,353.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

15. (49852) **Social Services** - Enter into an agreement with the Westchester Institute for Human Development to administer the "Project IMPACT" program that will promote permanency, safety and well-being for children with parents who have cognitive or learning disabilities and are at risk of foster care placement, from 1/1/16 – 12/31/16, in an amount not to exceed $310,258.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

16. (49862) **Social Services** - Pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy and Procedures, to exempt from procurement an agreement with the Westchester Institute for Human Development.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

17. (50006) **Social Services** - Enter into an agreement with the Westchester Institute for Human Development for the provision of professional and technical services necessary to maintain and update the on-line Child Welfare DSS Manual, from 1/1/16 – 12/31/16, for an amount not to exceed $134,970.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

18. (50008) **Social Services** - Amend an agreement with Westhab, Inc., to operate a Housing Resources for Adults Program at two facilities, Vaugh Glanton Employment Residence in Mt. Vernon and Windham Residence in Yonkers, providing transitional shelter and related services for homeless employable single adults, from 1/1/15 – 12/31/15, for an amount not to exceed $1,369,977, by extending the end date of the agreement to 1/31/16, and by increasing the amount by $114,165, for a new total not to exceed amount of $1,484,142.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

19. (50009) **Social Services** - Enter into an agreement with Experian Information Solutions, Inc., for the provision of consumer credit reports to assist the Department's Office of Child Support Enforcement in tracking persons who are delinquent in child support obligations so that these obligors can be brought to court to obtain payments and seize assets to satisfy these delinquent child support obligations, from 1/1/16 – 12/31/16, for a not to exceed amount of $6,500.

K. McGuire

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

20. (49896) **Probation** - Enter into an agreement with the YWCA of White Plains and Central Westchester, Inc., for the provision of a supervised visitation program related to the court ordered supervised visitation of children, from 1/1/16 – 12/31/16, at a cost not to exceed $204,810.

R. Pozzi

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

21. (49902) **Probation** - Enter into an agreement with Mental Health Association of Westchester County, 2269 Saw Mill River Road, Building 1A, Elmsford, to provide a Sex Offender Treatment Program, from 1/1/16 – 12/31/16, as summarized in Schedule "A", for an amount not to exceed $154,500.

R. Pozzi

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

22. (49864) **Public Safety** - Enter into a grant disbursement agreement with the New York State, Division of Homeland Security and Emergency Services, for the County to receive grant funds in the amount of $710,000, pursuant to the New York State Law Enforcement Terrorism Prevention Program and the FY2015 State Homeland Security Program, to participate in Counter Terrorism Zone activities, regional planning and coordination activities and bomb squad support, from 9/1/15 – 8/31/18, under the listed terms and conditions.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

23. (49936) **Public Safety** - Enter into an agreement with the United States of America for participation in the Tactical Diversion Squad Task Force, from 10/1/15 – 9/30/16.

G. Longworth

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

24. (49903) **DPW/Transportation** – Contract No. 15-538, for Roadway Resurfacing and Related Improvements, West Lake Drive, from Columbus Avenue to North Kensico Avenue, A Distance of 0.74 Miles, Town of Mount Pleasant, New York. Advertise for bids.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

25. (49898) **DPW/Transportation** – Enter into an agreement with the City of White Plains, to which the City will grant the County special use authorization on the City's public right-of-way property fronting or abutting 112 East Post Road, on the Grand Street side, in order to install two (2) drainage cleanouts and two (2) 6-inch PVC drainage pipes below the sidewalk adjacent to the Grand Street parking entrance for the County's building at 112 East Post Road, for a term commencing upon execution and continuing until revoked by the City's Commissioner of Public Works, under the listed terms and conditions.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

26. (49900) **DPW/Transportation** – Contract No. 14-500, for Roadway and Drainage Improvements, Wilmot Road, From Old Wilmot Road (North) to Old Wilmot Road (South), A Distance of 0.35 Miles, Town of Eastchester, New York. Advertise for bids.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

27. (49901) **DPW/Transportation** – Contract No. 14-527, for Roof Replacement, 143 Grand Street, White Plains, New York. Advertise for bids.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

28. (50020) **DPW/Transportation – OVER BY BOARD OF LEGISLATORS.** Request authority to enter into Agreement #15-949, with Woodard & Curran Engineering PA PC, White Plains, for engineering services for the Relocation of Sanitary Sewer Line, Playland Park Bathhouse, Blind Brook Sanitary Sewer District, Rye, New York, to provide construction administration services associated with this project, for a total compensation fee of $96,150, from 1/30/16 – 12/31/18. Approval of SecureTek Solutions, LLC, East Hartford, CT, as a subconsultant.

J. Pisco

29. (50021) **DPW/Transportation** – Enter into Agreement #15-959, with ARCADIS OF New York, Inc., White Plains, for engineering services for the Sewer System Rehabilitation, Drake Avenue and Hudson Park Siphon Chambers, New Rochelle Sanitary Sewer District, New Rochelle, New York, to provide construction administration services associated with this project, for a total compensation fee of $675,000, from 1/30/16 – 12/31/20. Approved the three (3) listed subconsultants.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

30. (50022) **DPW/Transportation** – Enter into Agreement #15-961, with H2M Architects, Engineers, Land Surveying and Landscape, DPC d/b/a HWM architects + engineers, White Plains, for engineering services for Secondary System Rehabilitation, Yonkers Joint Wastewater Treatment Plant, Yonkers, New York, to provide construction administration services associated with this project, for a total compensation fee of $498,000, from 1/30/16 – 12/31/20. Approval of the three (3) subconsultants.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

31. (50023) **DPW/Transportation** – Amend the 11/19/15 Resolution to enter into a grant agreement with the State of New York Governor's Traffic Safety Committee for the purpose of administering Westchester's Plan4Safety Community Awareness Program, in order to increase the amount of the grant from $168,000 **to** $168,635.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

32. (50024) **DPW/Transportation** – Contract No. 12-518, with Caladri Development Corp., for Exterior Repairs – Phase II, Michaelian Office Building, White Plains, New York. Completed work and Final Contract Amount of $1,249,110.

J. Pisco

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

33. (50189) **County Attorney** – Enter into an agreement with The Legal Aid Society of Westchester County and the Westchester County Bar Association, for the provision of counsel to indigent persons, from 1/1/16 – 12/31/16, in an amount equal to $8,053,543, subject to a sixty day cancellation.

R. Meehan

Mr. Plunkett moved the resolution, which was duly seconded and unanimously approved.

This meeting was recorded and an electronic copy of the minutes is on file with the Board of Acquisition and Contract.

There being no further business, the Chair declared the meeting adjourned. All approved resolutions are on file electronically with the Board of Acquisition and Contract.

Joan Cocciardi, Acting Secretary

I have reviewed the foregoing minutes and have found them to be correct as written.

Dated 1/11/16

Joan Cocciardi, Acting Secretary

Statement of Michael B. Kaplowitz,

Chairman of the Westchester County Board of Legislators

In 2011 the Westchester County Board of Legislators passed a local law that, among other things, made Board of Legislators' action sufficient to authorize the County Executive to implement Inter-Municipal Agreements – without approval of the Board of Acquisition and Contracts. The local law has subsequently been judicially sustained.

There is today a resolution before the Board of Acquisition and Contracts authorizing the County Executive to enter into Inter-Municipal Agreements.

I will vote for the resolution because I am in favor of the underlying matter. I recognize that the resolution is on the agenda pro forma.

-30-